ONLINE BOOKING PROCEDURE – MATER DEI PARENT / TEACHER INTERVIEWS

1. Type the following website into your browser:
   www.schoolinterviews.com.au

2. Type the event code into the green box and click GO.
   *Event codes are different each time – you will be given the event code when you receive notification from the school.

3. Enter your details in the box provided and select how many students you have and enter their names.

4. Click GO.

5. Select the relevant teacher from the drop down tab for each student.

6. Click GO

7. Select a timeslot and click.

8. Click GO

9. A confirmation page will pop up

10. Click FINISH

11. You will receive email correspondence confirming your appointment.

Thank You